

2009  
COUNTY AND DISTRICT CLERKS'  
LEGAL EDUCATION CONFERENCE

Earn up to 14.00 Hours of Credit Including 1 Hour regarding Registry of the Court,  
1 Hour regarding Fraudulent Filings, and 1 Hour of Ethics Credit



April 22-24, 2009  
Radisson Austin North  
Austin, TX

# COUNTY AND DISTRICT CLERKS' LEGAL EDUCATION CONFERENCE

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1 Hour regarding Fraudulent Filings, and 1 Hour of Ethics Credit

## WEDNESDAY—APRIL 22, 2009

### 11:00 a.m. Registration Opens

Includes complimentary refreshments.

### 12:30 p.m. .50 hr

#### Call to Order

Hon. Karen McQueen, President, CDCAT, County Clerk, Brazos County, Bryan

#### Pledge of Allegiance

Hon. Cathy Stuart, Vice-President, CDCAT, District Clerk, Victoria County, Victoria

#### Invocation

Hon. Joyce Hudman, Treasurer, CDCAT, County Clerk, Brazoria County, Angleton

#### Welcome

Hon. Karen McQueen, President, CDCAT, County Clerk, Brazos County, Bryan

#### Presiding:

**Hon. Becky Groneman, County and District Clerk, Oldham County, Vega**

### 1:00 p.m. .50 hr

#### Resources for Clerks

New online resources and other services available for clerks.

Nanette Forbes, Legislative Liaison, Texas Association of Counties, Austin

### 1:30 p.m. 1.00 hr

#### Records Management Fees

How to deal with fees? How can they be used? Digitizing and the legalities of the money. Includes Q&A opportunity.

Coordinator: Karen C. Gladney, Associate General Counsel, Texas Association of Counties, Austin

Hon. Margaret G. Montemayor, District Clerk, Bexar County, San Antonio

Hon. James D. Patton, County Clerk, Walker County, Huntsville

### 2:30 p.m. 1.00 hr

#### Fraudulent Filings—Current Issues

Peter B. Haskel, Assistant City Attorney, City of Dallas, Dallas

Lance A. Kutnick, Assistant District Attorney, Attorney General of Texas-Criminal Prosecutions Division, Austin

### 3:30 p.m. Break

## PROFESSIONAL NETWORKING CONCURRENT SESSIONS

### 3:45 p.m. 1.00 hr

#### Combination Clerks Professional Networking

Coordinator: Hon. Jim Plummer, County and District Clerk, Garza County, Post

Hon. Barbara K. Hoffman, County and District Clerk, Concho County, Paint Rock

Hon. Bella A. Rubio, County and District Clerk, Real County, Leakey

Hon. Joyce M. Thomas, County and District Clerk, Castro County, Dimmitt

### 3:45 p.m. 1.00 hr

#### County Clerks Professional Networking

Coordinator: Hon. Rose Pietsch, County Clerk, Bastrop County, Bastrop

Hon. Linda Haney, County Clerk, Ector County, Odessa

Hon. Teresa Kiel, County Clerk, Guadalupe County, Seguin

Hon. James D. Patton, County Clerk, Walker County, Huntsville

Hon. Beth A. Rothermel, County Clerk, Washington County, Brenham

### 3:45 p.m. 1.00 hr

#### District Clerks Professional Networking

Coordinator: Hon. Paige Lindsey, District Clerk, Terry County, Brownfield

Hon. Penny Anderson, District Clerk, Haskell County, Haskell

Hon. Joan Carder, District Clerk, Hutchinson County, Stinnett

Hon. Sherri Jones, District Clerk, Wheeler County, Wheeler

Hon. Dennis Price, District Clerk, Hockley County, Levelland

### 4:45 p.m. Adjourn

## THURSDAY MORNING—APRIL 23, 2009

#### Presiding:

**Hon. Karen McQueen, President, CDCAT, County Clerk, Brazos County, Bryan**

### 8:00 a.m. Conference Room Opens

Includes continental breakfast.

### 9:00 a.m. 1.00 hr

#### Boot Camp

The Clerks' Boot Camp has been established to

offer foundations and fundamentals covering a wide variety of subjects.

#### CDCAT Education Committee:

Moderator: Hon. Becky Groneman, County and District Clerk, Oldham County, Vega

Hon. Jo Ann Chastain, County Clerk, Angelina County, Lufkin

Hon. Aurora De La Garza, District Clerk, Cameron County, Brownsville

Hon. Heather H. Hawthorne, County Clerk, Chambers County, Anahuac

Hon. Diane Hoefling, District Clerk, Moore County, Dumas

Hon. Tracy Powers, District Clerk, Grayson County, Sherman

Hon. Beth A. Rothermel, County Clerk, Washington County, Brenham

Hon. Sandra K. Sanders, County Clerk, Wharton County, Wharton

### 10:00 a.m. .50 hr

#### Bonds and Insurance for Clerks—Errors and Omissions

Karen C. Gladney, Associate General Counsel, Texas Association of Counties, Austin

### 10:30 a.m. Break

### 10:45 a.m. 1.50 hrs

#### The 4th Amendment and Searches

Clerical tasks associated with categorizing and filing affidavits, warrants and paperwork in related proceedings. Plus clerk's search for information within the records of the clerk's office. What's needed? What's required? What can we do? What kind of bond do we need?

C. Scott Brumley, County Attorney, Potter County, Amarillo

## THURSDAY AFTERNOON

### 12:15 p.m. Pick up Box Lunch

Included in conference registration fee.

### 12:30 p.m. .50 hr

#### Put LIFE in your Life! 7 Sparks to Ignite Your Aliveness

Do you worry about things you cannot control? Do you feel that you have no power over your own life? Discover how to reclaim your own identity in the midst of institutional cultures and other demands by learning about the "7 Sparks to Aliveness". Participants leave with a personal plan for the first steps to ignite more aliveness in their lives.

Lin Scheib, Lightning Life Coaching, LLC, Austin

### 1:00 p.m. Break

1:15 p.m. 1.00 hr

**Evidence Preservation: What to Do with it When the Trial is Over**

The proper handling of physical evidence in the courtroom during and after trial is as important as when it is first collected at a crime scene. This session defines physical evidence, explains its proper handling and preservation with a focus on biological evidence such as blood and body fluids, personal safety considerations, chain of custody, quality assurance, and storage.

Angela Tanzillo-Swartz, Forensic Scientist, Texas Department of Public Safety, Crime Lab, Austin

2:15 p.m. Break

**CONCURRENT SESSIONS  
COUNTY CLERKS TRACK**

**Presiding:**

**Hon. Joyce Hudman, Treasurer, CDCAT, County Clerk, Brazoria County, Angleton**

2:30 p.m. .50 hr

**Elections**

An update from the Office of the Secretary of State, with a discussion of the November 2008 Election Assistance Commission survey, including challenges in obtaining the data and a preliminary data analysis, and issues related to the upcoming May and November elections. Q&A follows.

Melinda Nickless, Assistant Director of Elections, Office of the Secretary of State, Austin

3:00 p.m. .50 hr

**Occupational Driver Licenses**

3:30 p.m. .50 hr

**Juveniles**

4:00 p.m. 1.00 hr

**Probate**

Gene Terry, Director of Operations, Texas Association of Counties, Austin

**DISTRICT CLERKS TRACK**

**Presiding:**

**Cathy Stuart, Vice-President, CDCAT, District Clerk, Victoria County, Victoria**

2:30 p.m. .50 hr

**Occupational Driver Licenses**

3:00 p.m. .50 hr

**Juveniles**

3:30 p.m. .50 hr

**Indictments from A to Z**

A primer of how indictments, complaints, true bills, and rocket/missile dockets originate and are processed.

Hon. Amalia Rodriguez-Mendoza, District Clerk, Travis County, Austin

4:00 p.m. 1.00 hr

**Child Support Contracts**

Allen Broussard, Manager, Government Contracts, Office of the Attorney General, Austin

5:00 p.m. Adjourn

**FRIDAY MORNING, APRIL 24, 2009**

**Presiding:**

**Hon. Heather H. Hawthorne, County Clerk, Chambers County, Anahuac**

8:00 a.m. Conference Room Opens

Includes continental breakfast.

9:00 a.m. 1.00 hr

**Registry of the Court—Identifying, Calculating, and Accounting**

Paul S. Lyon, Audit Division Chief, Bexar County Auditor's Office, San Marcos

10:00 a.m. 1.00 hr

**Legislation and Lobbyist Updates**

Charles C. Bailey, Lobbyist, County and District Clerks Association of Texas, Austin  
Glen Gardner Shuffler, Lobbyist, County and District Clerks Association of Texas, Austin

11:00 a.m. 1.00 hr ethics

**Ethics and Professionalism in a Changing World: No Right Way to Do a Wrong Thing**

This program provides a look at the weave of our ethical fabric and a quality check of its integrity. Examine the origin and definition of the word ethics, including specifics of ethical conduct for elected officials and public servants. Take a look at our own ethical platforms and discuss why right is right and wrong is wrong.

Mark Warren, Training Coordinator and Consultant, Texas Association of Counties, Austin

12:00 p.m. Adjourn

**REGISTRATION FOR CO09**

**Mail this registration form to:** The University of Texas School of Law, Attn. CO09 P.O. Box 7759, Austin, TX 78713-7759 **or fax a copy to: (512) 475-6876**  
*Online registration available at [www.utcle.org](http://www.utcle.org)*

**PLEASE PRINT CLEARLY**

Name [ Mr. / Ms. ] \_\_\_\_\_

District Clerk  County Clerk  Combination Clerk

County \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

**REGISTRATION**

*Includes Course Binder and Thursday Box Lunch*

Early Registration Fee due by Wed. April 15, 2009..... \$210.00

Registration Fee after Wed. April 15, 2009 ..... \$260.00

**ALSO AVAILABLE**

*Allow 2-4 weeks from conference date for delivery.*

Course Binder ..... \$50.00

*Note: Conference registration includes Course Binder.*

TOTAL ENCLOSED ..... \$ \_\_\_\_\_

**METHOD OF PAYMENT**

Check (make checks payable to: **The University of Texas at Austin**)

Purchase Order  VISA or  Mastercard (sorry, no AMEX or Discover)

P.O. or Card #     -     -     -

**X** \_\_\_\_\_  
Authorized Signature

/    
Exp. Date (mm/yy)

# UTCLE

THE UNIVERSITY OF TEXAS AT AUSTIN  
THE UNIVERSITY OF TEXAS SCHOOL OF LAW  
P.O. Box 7759 • Austin, TX 78713-7759

*This program is not printed or mailed at state expense.*

## COUNTY AND DISTRICT CLERKS' LEGAL EDUCATION CONFERENCE

April 22–22, 2009 • Radisson Hotel North • Austin, TX

**FIRST-CLASS MAIL**  
U.S. Postage Paid  
The University of  
Texas  
School of Law

*This program is approved by the  
Education Committee of the County  
and District Clerks Association of Texas.*

E-mail us at  
[utcle@law.utexas.edu](mailto:utcle@law.utexas.edu)  
or call us at  
**512-475-6700**  
for more information

### AUSTIN

April 22-23, 2009

#### CONFERENCE LOCATION



#### Radisson Austin North

6000 Middle Fiskville Road  
Austin, TX 78752  
512-451-5757

**Special rate:** \$99 good through  
March 31, 2009  
(subject to availability)

**Parking:** Complimentary Parking

#### Nearby Accommodations:

Crowne Plaza Hotel Austin  
6121 North I-35  
512-323-5466

La Quinta Inn Austin North  
7622 North I-35  
512-467-1701

#### KEY DATES

##### Registration & Cancellation

April 15, 2009–5 p.m.

*last day for early registration*  
add \$50 for registrations  
received after this time

April 17, 2009–5 p.m.

*last day for full refund*

April 20, 2009–5 p.m.

*last day for partial refunds*  
\$50 processing fee applied

April 22, 2009–12:30 p.m.

*conference begins*

### CONFERENCE FACULTY AND EDUCATION COMMITTEE

HON. BECKY GRONEMAN—CHAIR\*  
County and District Clerk, Oldham County  
Vega

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District Clerk, Haskell County  
Haskell

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Lobbyist  
County and District Clerks Association of Texas  
Austin

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Office of the Attorney General  
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Legislative Liaison  
Texas Association of Counties  
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Associate General Counsel  
Texas Association of Counties  
Austin

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County Clerk, Ector County  
Odessa

PETER B. HASKEL  
Assistant City Attorney  
City of Dallas  
Dallas

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Anahuac

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District Clerk, Moore County  
Dumas

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County and District Clerk, Concho County  
Paint Rock

HON. JOYCE HUDMAN  
County Clerk, Brazoria County  
Angleton

HON. SHERRI JONES  
District Clerk, Wheeler County  
Wheeler

HON. TERESA KIEL  
County Clerk, Guadalupe County  
Seguin

LANCE A. KUTNICK  
Assistant District Attorney  
Attorney General of Texas-Criminal  
Prosecutions Division  
Austin

HON. PAIGE LINDSEY  
District Clerk, Terry County  
Brownfield

PAUL S. LYON  
Audit Division Chief  
Bexar County Auditor's Office  
San Marcos

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County Clerk, Brazos County  
Bryan

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District Clerk, Bexar County  
San Antonio

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Assistant Director of Elections  
Office of the Secretary of State  
Austin

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Huntsville

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Bastrop

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GENE TERRY  
Director of Operations  
Texas Association of Counties  
Austin

HON. JOYCE M. THOMAS  
County and District Clerk, Castro County  
Dimmitt

MARK WARREN  
Training Coordinator and Consultant  
Texas Association of Counties  
Austin

\*planning committee member

#### ABOUT THE COVER



"Window to the Hills",  
30" x 30" oil on canvas,  
is by Laurel Daniel. For  
more information, con-  
tact the Davis Gallery at  
[www.davisgalleryaustin.com](http://www.davisgalleryaustin.com)  
or the artist at  
[www.lauredaniel.com](http://www.lauredaniel.com)