

2011 County and District Clerks Legal Education Program
April 27-29, 2011 • • Round Rock,
April 27-29, 2011 • Marriott North • Round Rock, TX

Wednesday Morning, Apr. 27, 2011

	County and District Clerks Association of Texas Meetings
8:30 am In Round Rock Only 1.00 hr	Executive Board Meeting Marriott Hotel Austin Room
9:30 am In Round Rock Only 1.00 hr	Full Board Meeting Marriott Hotel Austin Room
10:45 am In Round Rock Only 1.25 hrs	By-Laws Committee Meeting Marriott Hotel Austin Room
11:00 am In Round Rock Only 1.00 hr	Legislative Meeting Marriott Hotel La Frontera Ballroom

Wednesday Afternoon, Apr. 27, 2011

Presiding Officer:

Hon. Joyce Hudman, County Clerk, Brazoria County - Angleton, TX

12:00 pm	Registration Opens Includes complimentary refreshments.
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1:00 pm In Round Rock Only 0.00 hr ethics	<p>Call to Order and Pledge of Allegiance Hon. Heather Hawthorne Chambers County Clerk Anahuac, TX</p> <p>Invocation Hon. Marc Hamlin Brazos County District Clerk Bryan, TX</p> <p>Welcome and Announcements Hon. Joyce Hudman, President, CDCAT Brazoria County Clerk Angleton, TX</p>
1:15 pm In Round Rock Only 0.75 hr	<p>Preservation Projects</p> <p>On November 16, 2009, the Supreme Court of Texas created the Texas Court Records Preservation Task Force and charged it with collecting information from counties on the current state of historic Texas local court records and developing a plan to address the need to preserve and protect those valuable records, with a final report and recommendations due to the Supreme Court in September 2011. The speaker, the Vice-Chair of the Task Force, gives an update on the Task Force's work and discusses its future goals.</p> <p>Mark Lambert, Texas General Land Office - Austin, TX</p>
2:00 pm In Round Rock Only 0.50 hr	<p>Criminal Procedures Refresher Course</p> <p>From the issuance of capias, subpoenas, Writs of Attachment to the reimbursement of witnesses.</p> <p>Hon. Marc Hamlin, Brazos County - Bryan, TX</p>
2:30 pm In Round Rock Only 0.50 hr	<p>Procedures for Approving Civil Bonds</p> <p>Writ of Garnishment before Judgment; Petition for Writ of Sequestration; Petition for Temporary Injunction; and Temporary Restraining Orders (Civil).</p> <p>Stephen W. Sather, Barron & Newburger, P.C. Barron, Newburger & Sinsley, PLLC - Austin, TX</p>
3:00 pm In Round Rock Only 0.50 hr	<p>Inmate Mail</p> <p>Jennifer Smith, Texas Department of Criminal Justice - Huntsville, TX</p>
3:30 pm	Break to Close Airwalls
	PROFESSIONAL NETWORKING CONCURRENT SESSIONS I

3:45 pm In Round Rock Only 1.00 hr	County Clerks Professional Networking Moderator: Hon. Julie Smith, County Clerk, Potter County - Amarillo, TX Panelists: Hon. Renee Calhoun, County Clerk, Randall County - Canyon, TX Panelists: Hon. Teresa Kiel, County Clerk, Guadalupe County - Seguin, TX Panelists: Hon. Nancy E. Rister, County Clerk, Williamson County - Georgetown, TX Panelists: Hon. Beth A. Rothermel, County Clerk, Washington County - Brenham, TX
3:45 pm In Round Rock Only 1.00 hr	District Clerks Professional Networking Moderator: Hon. Robyn Flowers, Walker County - Huntsville, TX Panelists: Hon. Patti L. Henry, Chambers County - Anahuac, TX Panelists: Hon. Laura Hinojosa, Hidalgo County - Edinburg, TX Panelists: Hon. Patricia Oyerbides, Ward County - Monahans, TX
3:45 pm In Round Rock Only 1.00 hr	Combination Clerks Professional Networking Moderator: Hon. Brenda Hudson, County and District Clerk, Swisher County - Tulia, TX Panelists: Hon. Joyce Herridge, County and District Clerk, Borden County - Gail, TX Panelists: Hon. Barbara K. Hoffman, County and District Clerk, Concho County - Paint Rock, TX Panelists: Hon. Bella A. Rubio, County and District Clerk, Real County - Leakey, TX
4:45 pm	Adjourn

Thursday Morning, Apr. 28, 2011

Presiding Officer:

Hon. Bena Hester, County and District Clerk, Briscoe County - Silverton, TX

7:30 am	Conference Room Opens Includes continental breakfast.
8:00 am In Round Rock Only 1.00 hr	Registry of the Court: Identifying, Calculating and Accounting Hon. Jeane Brunson, Parker County - Weatherford, TX Hon. Tammy Kneuper, Bandera County - Bandera, TX
9:00 am	Break

9:15 am In Round Rock Only 1.00 hr	Preparing for the Audit Process Court Cost Collections Q&A. Jim Lehman, Office of Court Administration - Austin, TX
10:15 am In Round Rock Only 0.75 hr	Appeals Process Ryan Kellus Turner, Texas Municipal Courts Education Center - Austin, TX
11:00 am In Round Rock Only 0.75 hr	Securing Records Against Deterioration and Theft Learn how to prevent the deterioration and theft of records through climate control, security and digitization. This session also discusses potential sources of grant and donor funding for preserving historical records. Angela Ossar, Texas State Library and Archives Commission - Austin, TX
	Luncheon Presentation
11:45 am	Pick up Box Lunch Included in conference registration fee.
12:30 pm	Break
2:30 pm	Break to Close Airwalls
	PROFESSIONAL NETWORKING CONCURRENT SESSIONS II

Thursday Afternoon, Apr. 28, 2011

Presiding Officer:

Hon. Sheri Woodfin, District Clerk, Tom Green County - San Angelo, TX

12:00 pm In Round Rock Only 0.50 hr	Think Your Way to Success Jim Gentil, Positive People Power! - Austin, TX
12:45 pm In Round Rock Only 0.75 hr	Purchasing Laws, Rules and Procedures Beth Fleming, Denton County Purchasing - Denton, TX

1:30 pm In Round Rock Only 1.00 hr	Probate Topics to be discussed include practical aspects of guardianship law; notice and citation in probate court; heirship proceedings; the role of the ad litem; dependent administration; independent administration; problems of judges and clerks in small counties; responsibilities of the probate clerk; bonds, inventories and accountings; and mental health law. Hon. Jacques L. Blanchette, Tyler County Judge - Woodville, TX
County and Combination Clerks Professional Networking	
2:45 pm In Round Rock Only 0.67 hr	Railroad Commission of Texas on Applications, including Oil and Gas Doug Johnson, Railroad Commission of Texas - Austin, TX
3:25 pm In Round Rock Only 0.67 hr	Birth and Death Records Requirements; No ID; Limited to only certain people. Victor Farinelli, Bureau of Vital Statistics - Austin, TX
4:05 pm In Round Rock Only 0.67 hr	2011 Cattle Brand Registration Update The Texas and Southwestern Cattle Raisers Association's Executive Director for Law Enforcement and Livestock Identification provides an update on cattle brand registration procedures. The Association's Manager of Information Technology is available to answer questions from clerks transitioning to the web-based online re-registration process. Larry Gray, Texas and Southwestern Cattle Raisers Association - Fort Worth, TX Tim Niedecken, Texas and Southwestern Cattle Raisers Association - Fort Worth, TX
4:45 pm In Round Rock Only 1.00 hr	County and Combination Clerks Networking Session II Adjourn
District Clerks Professional Networking	
2:45 pm In Round Rock Only 0.33 hr	Office of Capital Writs The Director and an attorney from the new Office of Capital Writs provide an overview of the office and answer questions about record requests. Elizabeth Garza, Office of Capital Writs - Austin, TX Chakira T. Hunter, Office of Capital Writs - Austin, TX
3:05 pm In Round Rock Only 0.83 hr	Office of the Attorney General Child Support Division This session discusses county contracts and provides an overview of the Texas Child Support Enforcement System (TXCSES) website and the Texas Child Support Disbursement Unit. Honey Bellemans, Office of the Attorney General Child Support Division - Austin, TX Robert Canales, Office of the Attorney General - Austin, TX

3:55 pm In Round Rock Only 0.50 hr	Confidential Cases and Access to Records - CPS, Juvenile and Adoptions Theodore Lee Wood, Office of Court Administration - Austin, TX
4:25 pm In Round Rock Only 0.50 hr	Protective Orders How and why clerks should forward all protective orders to the state's Protective Order Registry maintained by DPS; when and from whom clerks can collect fees in protective order matters; and what assistance clerks can provide to <i>pro se</i> applicants for protective orders. Ann Gray Landeros, Office of Court Administration - Austin, TX
4:55 pm In Round Rock Only 0.00 hr ethics	District Clerks Professional Networking Session II Adjourn

Friday Morning, Apr. 29, 2011

Presiding Officer:

Hon. Teresa Kiel, County Clerk, Guadalupe County - Seguin, TX

8:00 am	Conference Room Opens Includes continental breakfast.
8:45 am In Round Rock Only 1.00 hr	Fraudulent Filings: Current Issues Peter Brooke Haskel, Dallas City Attorney - Dallas, TX
9:45 am In Round Rock Only 1.50 hrs	NICS Session A discussion of the National Instant Criminal Background Check System (NICS), firearm prohibitions and the court's important role in public safety through information sharing. Diana J. Linn-Cook, Federal Bureau of Investigation
11:15 am In Round Rock Only 0.50 hr	Legislative Update Glen Shuffler, Lobbyist, County and District Clerks Association of Texas - Austin, TX Chuck Bailey, Lobbyist, County and District Clerks Association of Texas - Austin, TX
11:45 am	Adjourn