UT LAW CLE THE UNIVERSITY OF TEXAS SCHOOL OF LAW

PRESENTED AT

2020 Car Crash Seminar

August 27-28, 2020
Live Webcast

Screening and Working Up the Case

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New Case Intake Form

BACKGROUND

Client Name: _____

SS #: _____ DOB:_____ DL #: _____

Contact Numbers

Home: _____ Work: _____

Cell: _____ Spouse/Partner Cell: _____

E-mail:_____

Home Address: _____

_____

All Previous Address(es) for the last 10 years:

_____

_____

_____

h. All schools attended (include addresses and dates):

_____

_____

_____

i. Do you have a criminal record? If yes indicate dates of arrest, offense, final resolution, and where incident occurred. (Do not include traffic offenses). **Please do not withhold any information**:

_____

_____

FAMILY

a. Spouse: _____

b. Spouse's Social Security Number: _____

c. Spouse's Driver's License No.: _____

d. Spouse's Date of Birth: _____

e. Spouse's Name and address of employer: _____

_____

f. Date of marriage: _____

g. List all previous spouse's name(s), date of marriage(s) and date of divorce(s):

_____

_____

h. Children — names, dates of birth and addresses (indicate from which marriage if different than current spouse):

_____

_____

EMPLOYMENT

a. Present employer: _____

b. Address: _____

_____

c. How long at current employment: _____

d. Position: _____

e. Avg. Weekly Wage: _____

f. Number hours worked per week: _____

g. Supervisor's name: _____

h. List all employers for the last 10 years, include reasons for leaving each job.

_____

_____

_____

INCIDENT

WAS A POLICE REPORT MADE? YES NO

IF YES, NAME OF POLICE REPORTING ENTITY: _____

_____

a. Time: _____

b. Date: _____

c. Location (street, city, county, state): _____

_____

d. **Information on other DRIVER(s)**: Name, address, telephone number, driver's license number, make of vehicle, DOB, insurance information:

Also available as part of the eCourse
2020 The Car Crash eConference

First appeared as part of the conference materials for the
2020 Car Crash Seminar session
"Screening and Working Up the Case"