

Lessons from Big Cases for Small Cases and *Vice Versa*

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Task Lists

No.	Task	Due Date	Assigned To	Status
1.	Clear conflicts with xxxx and appoint him as xxx party appointed arbitrator.	9/1/11	M. Partner	
2.	Set up meeting with xxxxx to prepare for xxxxx.	9/1/11	J. Client	
3.	Re-review xxxx documents to ensure xxxxxx.	9/1/11	L. Associate	
4.	Identify xxxx experts for retention.	9/8/11	M. Partner	
5.	Circulate draft of motion to xxxx.	9/8/11	L. Associate	
6.	See if we have better copies of xxxx.	9/15/11	D. Paralegal	

Standing Conference Calls



Written Chronology

Date	Description	Bates/Source
04/08/14	Teaser sent out.	CLI000545
04/22/14	AE executes nondisclosure agreement.	CLI000123
05/14/14	Prospective buyers, including AE, given access to data room.	CLI003489
06/11/14	CID received.	CLI000003
06/30/14	CID uploaded to data room.	CLI0003442
07/22/14	Management presentation to AE. David said CID was discussed and never represented CID resolved.	CLI000099; David Derek interview

Pretrial and Trial Agreements



Case Analysis Before Retention



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