

PRESENTED AT

LLCs, LPs and Partnerships

July 14-15, 2016
Austin, TX

Model Company Agreements for Simple LLCs

**Cliff Ernst
Elizabeth S. Miller**

Author contact information:

Cliff Ernst
Graves Dougherty Hearon & Moody,
A Professional Corporation
Austin, Texas

cernst@gdhm.com
512-480-5672

Elizabeth S. Miller
Professor of Law
Baylor University School of Law
Waco, Texas

Elizabeth_Miller@baylor.edu
(254) 710-6583

Model Company Agreements for Simple LLCs

Table of Contents

	<u>Page</u>
I. Introduction	1
II. Company Agreements Generally	2
III. The Model Agreements.....	3
A. Introductory Paragraph	3
B. Article 1: Formation.....	5
C. Article 2: Members and Membership Interests.....	7
D. Article 3: Management of the Company, Meetings and Voting.....	19
E. Article 4: Capital Contributions.....	23
F. Article 5: Taxation and Allocations.....	26
G. Article 6: Distributions	27
H. Article 7: Bank Account, Books of Account, Reports and Fiscal Year.....	28
I. Article 8: Transfer Restrictions and Push Pull Provisions.....	32
J. Article 9: Exculpation, Indemnification and Advancement	33
K. Article 10: Winding Up	44
L. Article 11: Miscellaneous Provisions and Definitions.....	46
IV. Conclusion	48
Appendix A – Model Company Agreement for Manager-Managed, Multi-Member Limited Liability Company Agreement	
Appendix B – Model Company Agreement for Member-Managed, Multi-Member Limited Liability Company Agreement	
Appendix C – Model Company Agreement for Single Member Limited Liability Company Agreement	

Model Company Agreements for Simple LLCs

**Cliff Ernst
Graves Dougherty Hearon & Moody,
A Professional Corporation
Austin, Texas**

**Elizabeth S. Miller
Professor of Law
Baylor University School of Law
Waco, Texas**

I. Introduction.

Records maintained by the Texas Secretary of State indicate that the limited liability company has become the entity of choice among Texas organizations. The office of the Texas Secretary of State reports that of the 157,248 certificates of formation filed for domestic for-profit entities in 2014, 126,092 (or approximately 80%) were limited liability companies and of the 165,026 certificates of formation filed for domestic for-profit entities in 2015, 135,250 (or approximately 82%) were limited liability companies.¹

It is often stated that one of the benefits of organizing an entity as a limited liability company is that this form of entity offers the owners and governing authority of the entity the flexibility to agree to provisions for the economic terms and governance that are more flexible than available with respect to a corporation. This is true, and indeed limited liability companies are sometimes used to create highly complex structures with multiple classes of ownership interests and highly customized provisions regarding management and governance of the entity, including complicated provisions for voting and management succession. However, given the large number of entities now being created as limited liability companies in Texas and other states, it is likely that many of these new entities are not entities with complex structures with multiple classes of ownership and complex bureaucracies for governance. Statistics compiled by the Internal Revenue Service show that for the tax year 2013 (the most recent year for which

¹ The office of the Texas Secretary of State has provided to the authors the following information about numbers of certificates of formation or initial registrations filed for domestic entities:

	<u>2014</u>	<u>2015</u>
For-Profit Corporations	23,747	22,756
Limited Liability Companies	126,092	135,250
Limited Partnerships	5,888	5,676
Limited Liability Partnerships	758	741

statistics are currently available), over 63% of the S corporation returns are for single-shareholder S corporations and over 27% have only two shareholders.² The Internal Revenue Service does not publish similar statistics for limited liability companies, and of course single-member limited liability companies are typically disregarded entities that do not file tax returns. But if one assumes that most limited liability companies are closely held entities, then by analogy, it is likely that a large portion of limited liability companies have one or two owners. Therefore, it is much more likely that practitioners will find themselves needing to draft simple limited liability company agreements suitable for entities with one or two or a very few owners, rather than more complex documents.

The purpose of this paper is to present and discuss models for governing agreements for limited liability companies when a simple structure is needed.

II. Company Agreements Generally.

As with other filing entities under the Texas Business Organizations Code (“BOC”),³ a Texas limited liability company is created by the filing of a certificate of formation meeting the requirements of BOC §3.005 and §3.010. The existence of the company commences when the filing of the certificate takes effect as provided in BOC Chapter 4.⁴

The BOC does not expressly require that a Texas limited liability company have a company agreement, but it is difficult to conceive of a situation in which there would not be some skeletal agreement of the members regarding the conduct and affairs of the limited liability company.⁵ The statute expressly recognizes that a company agreement may be written or oral.⁶ However, it is obviously advisable for a limited liability company to have a written company agreement to provide certainty and avoid ambiguity about the ownership and management of the entity.

² <http://www.irs.gov/uac/SOI-Tax-Stats-Table-6>Returns-of-Active-Corporations,-Form-1120S>

³ TEX. BUS. ORGS. CODE ANN. § 1.001 ET SEQ. (WEST, WESTLAW through Ch. 46 of 2015 Legis. Sess.).

⁴ TEX. BUS. ORGS. CODE ANN. § 3.001(c).

⁵ Inasmuch as the BOC recognizes oral as well as written company agreements, a course of dealing may reflect the company agreement of the members on some matters. Furthermore, any provision that may be contained in the company agreement may be included in the certificate of formation. TEX. BUS. ORGS. CODE ANN. § 101.051(a). Even a very basic certificate of formation would seemingly constitute a company agreement as to certain items, such as the name of the company, the type of management (i.e., member-managed or manager-managed), and the identity of the initial members or managers.

⁶ TEX. BUS. ORGS. CODE ANN. § 101.001(1) (defining “company agreement” as “any agreement, written or oral, of the members concerning the affairs of a limited liability company”).

It should be noted that in the event of a conflict between the language of the certificate of formation and the company agreement, the language of the certificate of formation will govern.⁷ Most practitioners have moved away from the practice of including long substantive provisions in the certificate of formation, and indeed many are comfortable using the simple form of certificate promulgated by the Secretary of State.⁸ In the past it was more common to address issues such as indemnification or written consents in lieu of meetings in the filing made with the Secretary of State. Since the owners of the entity do not need to sign the certificate and may not see or focus on substantive provisions in the certificate, care should be given that any such provisions do not unintentionally override the provisions of the company agreement.

III. The Model Agreements.

A. Introductory Paragraph.

As with almost all agreements, the introductory paragraph of a company agreement typically states the parties to the agreement and the date or effective date of the agreement. The members of the limited liability company are always parties to the company agreement.

Generally, even in a manager-managed limited liability company whose certificate of formation does not identify the initial members, the identities of one or more initial members will be understood at the time a limited liability company is formed, and it is prudent for the initial members to execute a written company agreement prior to or contemporaneously with the filing of the certificate of formation so that it is clear who the members are and what their economic and governance rights are. The BOC expressly recognizes, however, the formation of a limited liability company that does not initially have any members, sometimes referred to as a “shelf” limited liability company. Under this provision, an organizer may file a certificate of formation that identifies one or more initial managers, but the limited liability company need not have any members for a “reasonable period” after the limited liability company is formed.⁹

While it is possible to utilize a “shelf” limited liability company, there are some questions associated with such a practice. First, what is a “reasonable period” after the filing of the certificate of formation? Is it merely a temporal concept or does it also relate to the activities undertaken by the limited liability company? Presumably, the managers may undertake certain actions to facilitate the organization of the limited liability company and securing of investors, but it would be unwise to transact significant business prior to the admission of members. What

⁷ TEX. BUS. ORGS. CODE ANN. § 101.052(d). See *Pinnacle Data Servs., Inc. v. Gillen*, 104 S.W.3d 188 (Tex. App. – Texarkana 2003, no pet.) (holding voting provision in limited liability company’s articles of organization controlled over conflicting voting provision contained in the company’s regulations).

⁸ http://www.sos.state.tx.us/corp/forms_boc.shtml.

⁹ TEX. BUS. ORGS. CODE ANN. § 101.101(b) (stating that a limited liability company that has managers is not required to have members during a “reasonable period between the date the company is formed and the date the first member is admitted to the company”). See also TEX. BUS. ORGS. CODE ANN. § 101.356(e) (providing that member approval is not required for an action during the reasonable period that a manager-managed limited liability company is permitted not to have any members after formation).

Find the full text of this and thousands of other resources from leading experts in dozens of legal practice areas in the [UT Law CLE eLibrary \(utcle.org/elibrary\)](http://utcle.org/elibrary)

Title search: Model Company Agreements for Simple LLCs

Also available as part of the eCourse

[2016 LLCs, LPs and Partnerships eConference](#)

First appeared as part of the conference materials for the

25th Annual LLCs, LPs and Partnerships session

"Updates and Refinements of Model Agreements for Simple LLCs"