




BEYOND THE FONT WARS

WORD PROCESSING TIPS FOR FORMATTING
APPELLATE BRIEFS

Doug Gladden
ATTORNEY | WRITS & APPEALS
Rosenthal Kalabus & Therrian
972-369-0577
doug@texasdefensefirm.com



1



30 minutes to talk about...

- Using Styles
- Quick Tips on
 - Autocorrect
 - Spacing
- Marking Citations



2

Puttin' on the Styles



3

• Styles

- What they are
- Why they matter



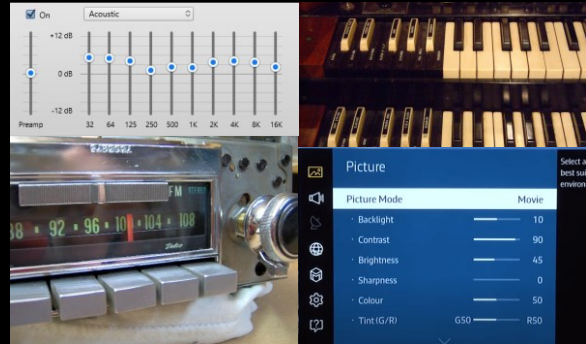
4

What are Styles

- Preset Formatting
- Microsoft Support:

What are Styles?

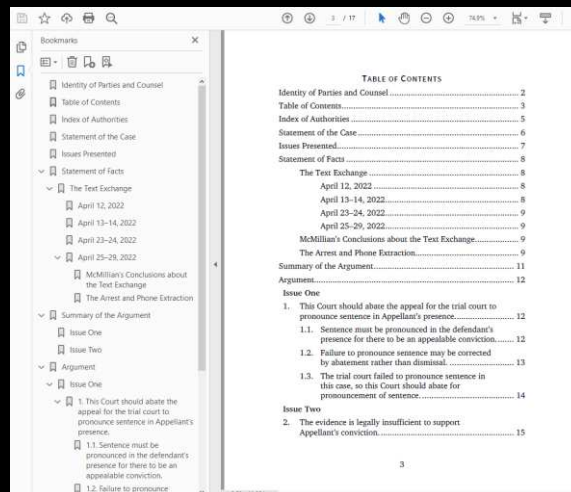
Built-in styles are combinations of formatting characteristics that you can apply to text to quickly change its appearance.



5

Why Styles Matter

- Set it and forget it
- Uniform Updating
- Table of Contents
- PDF Bookmarks



6

Find the full text of this and thousands of other resources from leading experts in dozens of legal practice areas in the [UT Law CLE eLibrary \(utcle.org/elibrary\)](https://utcle.org/elibrary)

Title search: Beyond the Font Wars: Word Processing Tips for Formatting Appellate Briefs

Also available as part of the eCourse

[2024 Robert O. Dawson eConference on Criminal Appeals](#)

First appeared as part of the conference materials for the
2024 Robert O. Dawson Conference on Criminal Appeals session

"Beyond the Font Wars: Word Processing Tips for Formatting Appellate Briefs"