



KEN PAXTON
ATTORNEY GENERAL *of* TEXAS

Public Information Act Update

Tamara Smith

Open Records Division

1

552.0031
Business Days



2



Business Days (1 of 3)

(a) Except as provided by this section, in this chapter “business day” means a day other than:

- (1) a Saturday or Sunday;
- (2) a national holiday under Section 662.003(a); or
- (3) a state holiday under Section 662.003(b).

(b) The fact that an employee works from an alternative work site does not affect whether a day is considered a business day under this chapter.

(c) An optional holiday under Section 662.003(c) is not a business day of a governmental body if the officer for public information of the governmental body observes the optional holiday.



Business Days (2 of 3)

(d) A holiday established by the governing body of an institution of higher education under Section 662.011(a) is not a business day of the institution of higher education.

(e) The Friday before or Monday after a holiday described by Subsection (a)(2) or (3) is not a business day of a governmental body if the holiday occurs on a Saturday or Sunday and the governmental body observes the holiday on that Friday or Monday.



Business Days (3 of 3)

(f) Subject to the requirements of this subsection, a governmental body may designate a day on which the governmental body's administrative offices are closed or operating with minimum staffing as a nonbusiness day. The designation of a nonbusiness day for an independent school district must be made by the board of trustees. The designation of a nonbusiness day for a governmental body other than an independent school district must be made by the executive director or other chief administrative officer. A governmental body may designate **not more than 10 nonbusiness days** under this subsection each calendar year.



National Holidays under Gov't Code § 662.003(a)

New Year's Day

Labor Day

Martin Luther King, Jr. Day

Veterans Day

Presidents' Day

Thanksgiving Day

Memorial Day

Christmas Day

Independence Day

Find the full text of this and thousands of other resources from leading experts in dozens of legal practice areas in the [UT Law CLE eLibrary \(utcle.org/elibrary\)](https://utcle.org/elibrary)

Title search: Public Information Act Update

Also available as part of the eCourse

[2024 Advanced Texas Administrative Law eConference](#)

First appeared as part of the conference materials for the
19th Annual Advanced Texas Administrative Law Seminar session
"Recent Changes and Updates to the Public Information Act"