

2016

COUNTY AND DISTRICT CLERKS LEGAL EDUCATION PROGRAM



April 27–29, 2016
Marriott Austin North
Round Rock, Texas

Earn up to 13.50 Hours of Continuing Education Credit

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WEDNESDAY AFTERNOON, APR. 27, 2016

12:00 p.m. – 5:00 p.m. Exhibitor Show Open

Presiding Officer:

Hon. Heather H. Hawthorne,
Chambers County, Anahuac, TX

12:00 p.m. Registration Opens

12:45 p.m. Welcome and Announcements
Presentation of Colors

Williamson County Juvenile Academy

National Anthem

Emma Slayton, Daughter of OCA Executive Director
David Slayton

Invocation

Jamie Smith, Jefferson County District Clerk

Pledge of Allegiance and Texas Pledge

1:15 p.m.

Myth Busters

Eric Garza, Cameron County District Clerk,
Brownsville, TX

1:30 p.m. 1.00 hr

Ethics vs. Integrity

As public officials, we tend to view "ethics" as a system of compliance aimed at "eliminating" conflicts of interest. The practice of integrity is broader, focusing on balancing multiple "interests" when the conflict between them is inherent and cannot be eliminated. Learn how to utilize integrity as a skill in decision-making when there is no code telling you what to do in view of competing interests or duties.

Stuart H. Brody, Integrity Intensive

2:30 p.m. .75 hr

Social Media—Beyond the Bullhorn

Finding a balance between one-way information sharing and opening up the conversation to everyone can be tricky, particularly in the public sector. But without meaningful engagement, social media is no more valuable than a newsletter or billboard. Explore some ways to engage with your constituents in a meaningful, but safe way, and use social media to its fullest potential.

Eve Richter, DropZone Strategies, Austin, TX

3:15 p.m. Break

3:30 p.m. 2.00 hrs

Communication Effectiveness

Take part in an interactive session that emphasizes how communication skills, presentation tips, and interpersonal competencies enhance our effectiveness around the office and in the home. Gain a fresh perspective on how to be a more clear, concise, compelling, and confident communicator. Bring a positive attitude, and be ready to learn while having a little fun.

Dr. Trey Guinn, University Of The Incarnate Word,
San Antonio, TX

5:30 p.m. Adjourn

THURSDAY MORNING, APR. 28, 2016

8:30 a.m. – 5:00 p.m. Exhibitor Show Open

8:30 a.m. Conference Room Opens
Includes continental breakfast.

Concurrent Sessions

BIKE ROUTE 1

Presiding Officer:

Hon. Tammy Kneuper, Bandera County,
Bandera, TX

9:00 a.m. .75 hr

Jane's Due Process

Susan Hays, Law Office of Susan Hays, PC, Austin, TX

9:45 a.m. .50 hr

OCA-Related Reporting Requirements – Family Cases

Understand all of the OCA-related reporting requirements associated with family cases, including the Judicial Council District and County Court Monthly Court Activity Reports, Supreme Court Monthly Appointments and Fees Report (which will be changing in September due to Senate Bill 1369), and the judicial bypass case report (House Bill 3994).

Angela Garcia, The Office of Court Administration,
Austin, TX

10:15 a.m. Break

10:30 a.m. .75 hr

Protective Orders and the Importance of TCIC Reporting: The Clerk's Perspective

An overview of family violence dynamics, protective orders, and the clerk's role in improving the entry of protective orders into the TCIC system.

Kim Piechowiak, The Office of Court Administration,
Austin, TX

11:15 a.m. .75 hr

Attorney General Cases—What You Need to Know

Karla McDougal, Office of the Attorney General,
Austin, TX

12:00 p.m. Pick Up Lunch
Included in registration.

I learn something new
at each conference!

Very relevant and great
coverage of each topic.

I love connecting with other clerks to
see how they handle situations
in their offices.

I thought all the speakers were great.
Kept me focused. They know their
topics. They were willing to answer
any questions we had.

Awesome, especially written materials to
take home for teaching purposes.

Very knowledgeable speakers.

THURSDAY MORNING, APR. 28, 2016**8:30 a.m. – 5:00 p.m. Exhibitor Show Open****8:30 a.m. Conference Room Opens**
Includes continental breakfast.**Concurrent Sessions****BIKE ROUTE 2****Presiding Officer:**
Hon. Celeste Bichsel, Carson County,
Panhandle, TX**9:00 a.m. .75 hr****Ethics & Integrity—Putting it to Work**

In this interactive session, review the principles of integrity decision-making. Addressing actual dilemmas posed by the audience observe the practice of integrity at work: a skill of decision-making which can be applied to the difficult issues we face as public officials.

Stuart H. Brody, Integrity Intensive

9:45 a.m. .50 hr**Guardianship Compliance Project**

Explore the Office of Court Administration's Guardianship Compliance Project, which provides assistance to courts handling guardianship cases. The project involves reviewing guardianship cases to identify reporting deficiencies by the guardian; auditing annual accountings; and working with courts and clerks to develop best practices in handling guardianship cases.

Jeff Rinard, The Office of Court Administration,
Austin, TX
Amanda Stites, The Office of Court Administration,
Austin, TX**10:15 a.m. Break****10:30 a.m. 1.50 hrs****Official Public Records—Paper and Electronic Recording**

A general overview of rules, statutes, and processes regarding deeds, plats, fraudulent documents and more.

Hon. Nancy E. Rister, Williamson County,
Georgetown, TX
Hon. Beth A. Rothermel, Washington County,
Brenham, TX**12:00 p.m. Pick Up Lunch**

Included in registration.

THURSDAY AFTERNOON**Presiding Officer:**
Hon. Celeste Bichsel, Carson County,
Panhandle, TX**LUNCHEON PRESENTATIONS****12:30 p.m. .75 hr****PIA, Cost Rules for Electronic Records**

Identify what charges are allowed by law when providing records electronically.

Tamara Strain, The Office Of The Texas Attorney
General, Austin, TX**1:15 p.m. .75 hr****Audits from DPS**

Learn what to expect and how to ensure you have done what is necessary to do well with an audit.

Karen Germo, Department of Public Safety, Crime
Records Division, Austin, TX**2:00 p.m. Break****Concurrent Sessions****BIKE ROUTE 1****Presiding Officer:**
Hon. Tammy Kneuper, Bandera County,
Bandera, TX**2:30 p.m. .50 hr****State Case Registry Site Reviews**Karla McDougal, Office of the Attorney General,
Austin, TX**3:00 p.m. 1.00 hr****Adoptions—From the Family Code to Your Office**

Adoptions may be the most happy cases (with the happiest outcomes) that are filed in your office. Discuss what is required from your office and the attorneys, as well a best practices.

Denise Hyde, Law Office of Denise Hyde, Austin, TX

4:00 p.m. 1.00 hr**Child Protective Service Cases—What You Need to Know**Hon. Lisa David, Williamson County, Georgetown, TX
Hon. Betsy Figer Lambeth, 425th District Court of Texas,
Georgetown, TX**5:00 p.m. Adjourn****THANK YOU TO OUR EXHIBITORS**

Business Information Systems Inc.

County and District Clerks Association

iDocket.com

Kofile Technologies, Inc.

Local Government Solutions

Office of Court Administration

NET Data Corporation

Pioneer Technology Group, LLC

Texas Attorney General

Concurrent Sessions

BIKE ROUTE 2

Presiding Officer:

Hon. Jennifer A. Lindenzweig, Hunt County, Greenville, TX

2:30 p.m. .50 hr

Signed, Sealed, Delivered

Review of statutes, rules and electronic processes from Recording to Courts

Hon. Teresa Kiel, Guadalupe County, Seguin, TX
Hon. Sheri Woodfin, Tom Green County, San Angelo, TX

3:00 p.m. .50 hr

After the Election; Oath of Office, Bonds & Swearing In

Discuss what happens after the election, including Oath of Office, Bonds, and Swearing In.

Paul O'Neal Miles, TX Association of Counties, Austin, TX

3:30 p.m. .75 hr

Marks, Brands and Tattoos

Learn about the new online application process that allows livestock owners and agents to register their marks, brands and tattoos.

Kenny Murchinson, Texas and Southwestern Cattle Raisers Association, Fort Worth, TX
Hon. Stacey Kemp, Collin County, McKinney, TX

4:15 p.m. .75 hr

TABC Licensing and Application Certification Overview

Discuss the role of county clerks in processing TABC applications and review pertinent sections of forms used. Learn how to use TABC's public systems for publications, inquiries, rosters and reported election histories.

Shaun Jordan, Texas Alcoholic Beverages Commission, Austin, TX
Hon. Sasha Kelton, Clay County, Henrietta, TX

5:00 p.m. Adjourn

PLANNING COMMITTEE

HON. SHERI WOODFIN—CHAIR
District Clerk
Tom Green County
San Angelo, TX

HON. GRACIE ALANIZ-GONZALES
County Clerk
San Patricio County
Sinton, TX

HON. DONNA G. BROWN
District Clerk
Liberty County
Liberty, TX

HON. JEANE BRUNSON
County Clerk
Parker County
Weatherford, TX

HON. ROSS BUSH
District Clerk
Midland County
Midland, TX

HON. SHERRY DOWD
County Clerk
Navarro County
Corsicana, TX

HON. ERIC GARZA
District Clerk
Cameron County
Brownsville, TX

HON. CHERI HAWKINS
District and County Clerk
Shackelford County & District Clerk
Albany, TX

HON. HEATHER H. HAWTHORNE
County Clerk
Chambers County
Anahuac, TX

HON. PATRICIA OYERBIDES
District Clerk
Ward County
Monahans, TX

APRIL ROGERS
The University of Texas
School of Law
Austin, TX

HON. JULIE SMITH
County Clerk
Potter County
Amarillo, TX

HON. JOSHUA TACKETT
District Clerk
Navarro County
Corsicana, TX

FRIDAY MORNING, APR. 29, 2016

8:30 a.m. – 10:00 a.m. Exhibitor Show Open

8:00 a.m. Conference Room Opens

Includes continental breakfast.

Concurrent Sessions

DISTRICT CLERK

Presiding Officer:

Hon. Diane Hoefling, Moore County, Dumas, TX

9:00 a.m. 1.00 hr

Tax Cases

Hear a process review including delinquent cases, excess proceeds, tax warrants, service processes and filing fees.

Matthew Tepper, McCreary, Veselka, Bragg, & Allen, P.C., Round Rock, TX

10:00 a.m. 1.00 hr

Escheat Funds

A representative from the Texas Comptroller's office discusses your role and responsibility in identifying and remitting unclaimed property.

Bryant Clayton, Texas Comptroller of Public Accounts, Austin, TX

11:00 a.m. 1.00 hr

DC "Listserv Live"

Moderator:

Hon. Lisa David, Williamson County, Georgetown, TX

Panelists:

Hon. Jo Carter, Randall County, Canyon, TX
Hon. Casie Walker, Burnet County, Burnet, TX

COUNTY CLERK

Presiding Officer:

Hon. Celeste Bichsel, Carson County, Panhandle, TX

9:00 a.m. 1.00 hr

Cruising Through The Budget Process—It's Not Common Core Math

Learn how to navigate the twists and turns of the budget to get what you want. (Hopefully)

Hon. Jeane Brunson, Parker County Clerk, Weatherford, TX
Hon. Mark Riley, Parker County Judge, Weatherford, TX

10:00 a.m. 1.00 hr

Vitals

Explore recent hot topics and legislative updates including criminal background checks, local registrar self assessments, desk audits, site visits and security paper. Participants will have the opportunity to ask any questions they might have as well.

Victor Farinelli, Texas Department of State Health Services, Austin, TX

11:00 a.m. 1.00 hr

CC "Listserv Live"

Moderator:

Hon. Julie Smith, Potter County Clerk, Amarillo, TX

Panelists:

Renee Calhoun, Randall County Clerk, Canyon, TX
Hon. Shelley Coston, Bell County Clerk, Belton, TX

12:00 p.m. Adjourn

HOW TO REGISTER

Online:

www.utcle.org/conferences/CO16

Mail:

The University of Texas
School of Law
Attn. CLE
PO Box 7759
Austin, TX 78713-7759

Fax:

512.475.6876

Questions? 512.475.6700

*Dietary requirements or Accessibility needs?
Call 512.475.6700 or email service@utcle.org*

REGISTRATION BENEFITS

Before the Conference: Access course materials—downloadable PDFs of papers and slides—and speaker and attendee roster in *Your Briefcase* 48 hours before the conference.

After the Conference: Unlimited access to final, complete course materials—downloadable PDFs of papers and slides—in *Your Briefcase*.

Bonus eCourses: Complimentary 180-day access to Bonus eCourses—with papers, slides, and audio—for CLE credit (TX, CA) you may have missed at the conference. Available in *Your Briefcase* 6–8 weeks after the conference.

Continuing Education Credit Reporting: CDCAT has an on-line Continuing Education Hours Tracker program that provides members with the ability to log continuing education hours on-line, check hours you have submitted, and track continuing education hours for your staff. An application for staff members is available on the website.

Your Account: Activate *Your Account* online at www.utcle.org. Your UT Law CLE Account is created for you as a first-time conference registrant (mail and fax registrations) with the email address you provide.

CONFERENCECOMPLETE MATERIALS

ConferenceComplete Materials

Comprehensive Binder from the live conference—for research and self-study. Available for download and shipping.

REGISTRATION FORM

PLEASE PRINT CLEARLY

CO16

Bar Card# _____ ☐ TX ☐ Other State: _____ ☐ N/A

Name [Mr. / Ms.] _____

Firm _____

Address _____

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Telephone _____ Fax _____

Registrant's Email (required) _____

Assistant's Email (optional) _____

Invoices, confirmations and receipts are emailed to these addresses.

REGISTRATION—Includes Course Materials and Thursday Luncheon Presentations

Special group registration rates available. Call 512.475.6700.

1. Select Registration Type

- ☐ Individual registration by Wednesday, April 20 \$230
☐ Individual registration after Wednesday, April 20 \$280

2. Select Course Materials Format

- ☐ Electronic Course Binder Download (PDF) ONLY
☐ Printed Course Binder ONLY (available through April 20)

3. Thursday Morning Concurrent Sessions—Select One

- ☐ Bike Route 1
☐ Bike Route 2

4. Thursday Afternoon Concurrent Sessions—Select One

- ☐ Bike Route 1
☐ Bike Route 2

5. Friday Concurrent Sessions—Select One

- ☐ District Clerk
☐ County Clerk

CONFERENCECOMPLETE MATERIALS[†]—For Research and Self-Study

Comprehensive Binder and Audio products from the live conference.

Available for delivery 3–5 weeks after conference date. Shipping included.

- ☐ eBinder Download (PDF) \$50
☐ Printed Binder. \$75

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CO16

ROUND ROCK

April 27–29, 2016

CONFERENCE LOCATION



Marriott Austin North – Round Rock
2600 La Frontera Boulevard
Round Rock, TX
512.733.6767

Complimentary Self-Parking
(subject to change)

KEY DATES

April 20, 2016

last day for early registration
add \$50 for registrations
received after this time

April 22, 2016

last day for cancellation (full refund)

April 25, 2016

last day for cancellation (partial refund)
\$50 processing fee applied

April 27, 2016 12:45 p.m.

Conference begins

CONFERENCE FACULTY

STUART H. BRODY
Integrity Intensive

HON. JEANE BRUNSON
County Clerk
Parker County
Weatherford, TX

HON. RENEE CALHOUN
County Clerk
Randall County
Canyon, TX

HON. JO CARTER
District Clerk
Randall County
Canyon, TX

BRYANT CLAYTON
Texas Comptroller of Public
Accounts
Austin, TX

HON. SHELLEY COSTON
County Clerk
Bell County
Belton, TX

HON. LISA DAVID
District Clerk
Williamson County
Georgetown, TX

VICTOR FARINELLI
Communications/Field
Services Manager
Texas Department of State Health
Services Vital Statistics Unit
Austin, TX

ANGELA GARCIA
The Office of Court Administration
Austin, TX

HON. ERIC GARZA
District Clerk
Cameron County
Brownsville, TX

KAREN GERMO
Auditor
Department of Public Safety,
Crime Records Division
Austin, TX

DR. TREY GUINN
University Of The Incarnate Word
San Antonio, TX

SUSAN HAYS
Law Office of Susan Hays, PC
Austin, TX

DENISE HYDE
Law Office of Denise Hyde
Austin, TX

SHAUN JORDAN
Austin Regional Supervisor
Texas Alcoholic Beverages
Commission
Austin, TX

HON. SASHA KELTON
County Clerk
Clay County
Henrietta, TX

HON. STACEY KEMP
County Clerk
Collin County
McKinney, TX

HON. TERESA KIEL
County Clerk
Guadalupe County
Seguin, TX

HON. BETSY FIGER LAMBETH
425th District Court of Texas
Georgetown, TX

KARLA MCDUGAL
Office of the Attorney General
Austin, TX

PAUL O'NEAL MILES
Texas Association of Counties
Austin, TX

KENNY MURCHINSON
Texas and Southwestern Cattle
Raisers Association
Fort Worth, TX

KIM PIECHOWIAK
The Office of Court Administration
Austin, TX

EVE RICHTER
Director
Drop Zone Strategies
Austin, TX

HON. MARK RILEY
County Judge
Parker County
Weatherford, TX

JEFF RINARD
The Office of Court Administration
Austin, TX

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County Clerk
Williamson County
Georgetown, TX

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County Clerk
Washington County
Brenham, TX

HON. JULIE SMITH
County Clerk
Potter County
Amarillo, TX

AMANDA STITES
The Office of Court Administration
Austin, TX

TAMARA STRAIN
The Office Of The Texas Attorney
General
Austin, TX

MATTHEW TEPPER
McCreary, Veselka, Bragg, &
Allen, P.C.
Round Rock, TX

HON. CASIE WALKER
District Clerk
Burnet County
Burnet, TX

HON. SHERI WOODFIN
District Clerk
Tom Green County
San Angelo, TX