

# BEYOND THE FONT WARS

WORD PROCESSING TIPS FOR FORMATTING  
APPELLATE BRIEFS

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1

## 30 minutes to talk about...

- Using Styles
- Quick Tips on
  - Autocorrect
  - Spacing
- Marking Citations



2

# Puttin' on the Styles



3

## • Styles

- What they are
- Why they matter



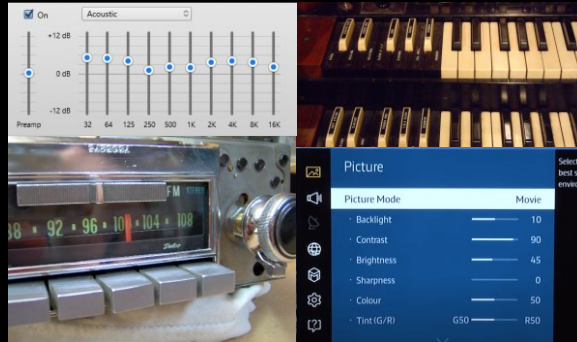
4

# What are Styles

- Preset Formatting
- Microsoft Support:

*What are Styles?*

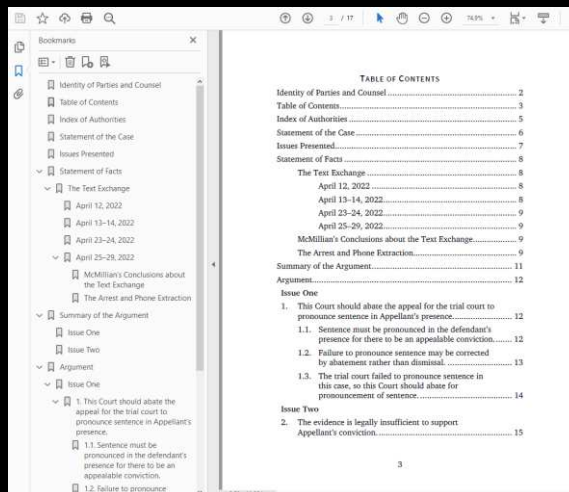
*Built-in styles are combinations of formatting characteristics that you can apply to text to quickly change its appearance.*



5

# Why Styles Matter

- Set it and forget it
- Uniform Updating
- Table of Contents
- PDF Bookmarks



6

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## Title search: Beyond the Font Wars: Word Processing Tips for Formatting Appellate Briefs

Also available as part of the eCourse

[2024 Robert O. Dawson eConference on Criminal Appeals](#)

First appeared as part of the conference materials for the  
2024 Robert O. Dawson Conference on Criminal Appeals session

"Beyond the Font Wars: Word Processing Tips for Formatting Appellate Briefs"